



Sub-Arctic Leadership Training (SALT) College

30 Wood Bison Avenue

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Dear Aviation Management Diploma Program Applicant,

Thank you for your interest in the Sub-Arctic Leadership Training (SALT) College Aviation Management Program with the Terry Harrold School of Aviation. The program is a five-semester continuous delivery program, with the next available program intake in September 2021 on the SALT Campus in Fort Smith, NT. In order for your application to be considered, you must complete the following check list and submit everything in its entirety either as a hard copy by mail or digitally to saltcollegeinterim@gmail.com

[] SALT College General Application Form

All students of the Aviation Management Diploma will be SALT College students and program delivery will be from the Terry Harrold School of Aviation. Be sure to include your \$50 non-refundable application fee made payable by cheque, bank draft or e-transfer.

[] Terry Harrold School of Aviation Application Form

This application form is specific to the flight school and will determine fitness to participate in aviation training.

[] Letter of Intent

This letter must be written by the applicant explaining why they desire to pursue a career in aviation and why they should be accepted into the program.

[] Letter of Reference

This letter must be written by a non-family member who knows the applicant well enough to provide a reference explaining how the applicant would benefit from the program, why they should be accepted into the program and what makes them a good candidate for acceptance.

[] Transcript

Most recent secondary or post-secondary school transcript listing courses and grades achieved.

[] Class 1 Canadian Aviation Medical

In order to be considered for the aviation program you must provide proof of having passed a medical examination by a certified Transport Canada doctor. Doctors certified to provide the examination to meet Transport Canada standards are located in Inuvik, Yellowknife and Hay River. Click on link below. Do not delay in getting this done.

<https://wwwapps.tc.gc.ca/saf-sec-sur/2/came-meac/r.aspx?lang=eng&p=12&c=&x=E&s=1&l=124>

[] Criminal Record Check *(see attachment)*

Applicants must provide a current Criminal Record Check including a Vulnerable Sector Search. Please take the attached letter to your local RCMP detachment and they will complete the check for you. Once you have received the report, please scan and email the document(s) to saltcollegeinterim@gmail.com or fax it to SALT College. If your Criminal Record Check cannot be completed by the application deadline date please notify the college.

[] Student Funding Assistance – Form D (attachment)

The government of the NWT provides a variety of funding programs. Please visit <https://www.ece.gov.nt.ca/en/services/student-financial-assistance> for more information. In order to apply for Student Funding Assistance you must complete the top portion of Form D and return it to the Office of the Registrar, SALT College. The institution will complete the rest of the form and submit it on your behalf on the deadline date of **June 30, 2021**. SFA will not receive it anytime sooner, or past this date. You must have your completed portion of the form with your signature faxed 780.420.1318 or scanned and emailed to saltcollegeinterim@gmail.com Once your request is processed, SFA will deposit funds into your bank account. Payment for tuition, student fees and housing where applicable will take place on September 27, 2021.

[] Scholarships

There are a wide variety of scholarships and bursaries available from groups and agencies across Canada. You would be wise to do some research and apply as soon as possible. These are just a few, but there are many more. Please note some of these scholarships and bursaries may have been adapted since initially posted.

<https://copanational.org/en/aviation-career-and-scholarship-guide/>

<http://canadian99s.com/scholarships-awards/>

<https://www.harvsair.com/learn-to-fly/financial/student-loans-for-flight-training/>

<https://www.aircharterservice.ca/about-us/aviation-scholarships-and-student-grants>

<https://www.elevateaviation.ca/programs/bursaries/>

<https://www.thebalancecareers.com/scholarship-guide-for-pilot-training-282967>

[] Schedule of Fees

Tuition per semester - \$15 500 (includes flight time)

Books/Equipment - \$550/semester

Housing - \$370-\$850/month

The cost of completing an Aviation Management Diploma is significant. SFA does cap funding per semester and the student will need to provide the additional funding from whatever other sources they qualify for such as: personal funds, SFA student loan, scholarships, bursaries, private donors, etc. SFA will cover \$550/semester for books, \$850/month for rent for a single student which will be made available to you through Aurora College Housing and a minimum of \$2400/semester for tuition (all subject to change). The current estimated cost of a semester at the Terry Harrold School of Aviation is \$15 500 per semester for just the program content/tuition. We cannot guarantee that SFA will cover the full cost of tuition as aviation is a specialized program and a new program to the territory.

[] Housing

Should you require housing while attending SALT College and enrolled in the Aviation Management Program you will need to complete a request for student housing. SALT College works in a partnership agreement with Aurora College Thebacha College Housing and offers students private and shared housing at varying cost. You are also welcome to secure your own housing in Fort Smith. Should you want to request Aurora College Housing you must submit the request to the Office of the Registrar, SALT College by email saltcollegeinterim@gmail.com within two weeks of your acceptance to the aviation program. You will then be contacted with the available options for housing that are open.

Please note that application to the program does not guarantee acceptance.